

Terms of Reference

Ekin Road Liaison Group

Aims

- To establish an effective working relationship between Cambridge City Council and the tenants, leaseholders and freeholders of the Ekin Road estate (including Ekin Road and Ekin Walk addresses)
- To receive updates on the work undertaken by the Council on the options for the future of the estate
- To discuss issues raised by residents and agree if these should be directed to the relevant Council Officer or team for response
- This is a liaison group and not a decision-making group
- This group does not replace formal consultation which may be needed in the future. The group will consider how the Council can ensure such consultations are accessible to all residents

Responsibilities

- Members will respect the interests and different views of all residents on the estate, regardless of tenure
- Members will uphold the confidentiality of information provided to them if required
- In exceptional circumstances and under the instruction of the Chair, any member/s may be asked to leave the meeting

Membership

- Membership of the Liaison Group will be from those tenants and homeowners volunteering as members from the Ekin road estate
- Attendance at meetings will include Council Officers and may include Councillors

Meetings

- Meetings will take place quarterly and at least seven days' notice will be provided
- Notes will be taken of each meeting and published onto the Ekin Road website within 3 weeks of the meeting
- A Council Officer will chair each meeting